

Easy entry of the Information Center for first semester students - English

The [Information Center](#) welcomes all first-year students to the Hochschule für Technik Stuttgart – University of Applied Sciences. We will be happy to accompany you throughout your studies with our service and information offers.

To help you get started with your studies, we have compiled all important information about the services offered by the Information Center for you on this page:

Service and support overview of the Information Center

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First things first

Access (HFT account)

Access / Login:

In order to use the services offered by the Information Center as well as many other IT services of the university, you almost always need an account (login) of the Hochschule für Technik.

Your login information for the IT systems of the HFT will be created no later than 3 working days after your successful enrollment. You can retrieve your login information from a notice the campus and application portal (<https://campus.hft-stuttgart.de>). The login information consists of user name and password. **It is mandatory to reset the password immediately (via <https://mail.hft-stuttgart.de>).**

Without this initial password change, you will not be able to log into any other HFT IT system.

This is straightforward and you will be guided by the system ([instructions](#)).

The login details (username and password) for the following applications: Moodle, LSF, Confluence, Campus and Zoom account are the same as for your HFT mail account.

MFA Authentifizierung

Important note

For most HFT services and instructions, you will need to set up a multi-factor authentication!

You can only do this on site at the HFT!

See instructions:

[Multifaktor authentifizierung](#)

Zoom Account

If you need a Zoom account, you can log in to [Zoom via SSO](#) using your HFT email address and your university credentials (user name and password).

You can also find instructions under [Zoom instructions](#)

This will create your Zoom account and make it active right away.

Rules and regulations



Please refer to the following regulations and bylaws:

- [Library Fee Schedule](#)
- [Brief information on the use of the library](#)
- [User rules IT Services](#)
- [Operating rules IT Services](#)

Info and support of the Information Center (library and IT services)

If you have questions or problems concerning the **library and the IT services of the university**, the [Info and Support Team](#) of the Information Center will help you.

Service and Support Portal

[Service and Support Portal of the Information Center](#) (for university members with HFT account)

Contact

	IT Services	Library
Support pages / Contact	IT-Support(general)	Library Support / Library
Contact / E-mail addresses	ist@hft-stuttgart.de	bibliothek@hft-stuttgart.de
Phone	0711/8926-2424	0711/8926-2928

Online Portals, IT Services and Library of the Information Center at a glance

IT services at a glance

Functions / Tasks	Service	Instruction	Support
• E-mail communication • Calendar • Contacts • Tasks	HFT mail account	E-Mail at the HFT Stuttgart	ist@hft-stuttgart.de
• Multifactor authentication (is the prerequisite for a functioning VPN connection). (The MFA can only be set up on site at the HFT).	Multifaktor-Authentifizierung		ist@hft-stuttgart.de

[Set up multi factor authentication via cell phone SMS](#)

		Login to the Campus VPN	
- Lecture schedule - Certificate of enrollment - Registration for exams - Inspection of grades	LSF (Campus-Management-System)	Help on LSF	ist@hft-stuttgart.de
- digital learning material for the lecture - digital hand-ins and learning success checks - access to lecture recordings - study organization	Moodle(Lernplattform)	Hilfe zu Moodle	ist@hft-stuttgart.de
Video conferencing for online lectures	Zoom (video conference)	Help with video conferencing with Zoom Docukmentation from Zoom .us	ist@hft-stuttgart.de
- University Information - Instructions - Support	Confluence (Wiki-Informationportal)	Hilfe for Confluence	ist@hft-stuttgart.de
- Internet access - on the HFT campus - at other colleges and universities	Internet and WLAN	Eduroam HFTwlan HFTcampus IOTwlan	ist@hft-stuttgart.de
encrypted connection to the university network	VPN	VPN install	ist@hft-stuttgart.de
- web-based access to the network drives of the HFT Stuttgart - File-Sharing	OwnCloud	OwnCloud Help	ist@hft-stuttgart.de
Study information via smartphone	UniNow	UNINOW - APP of the HFT Stuttgart	ist@hft-stuttgart.de
Printing, scanning and copying at the HFT	QPilot	Printing, scanning and copying services for students	ist@hft-stuttgart.de
PC rooms of the Information Center	PC-Pools IZ	PC rooms of the informations center	ist@hft-stuttgart.de
- Software for the private computer - MS Office	Download software	Microsoft Office 365	ist@hft-stuttgart.de

Bibliothek im Überblick

Fragestellung	Angebote und Services	Anleitungen / Informationen	Support
Bücher suchen und finden	Bibliothekskatalog		bibliothek@hft-stuttgart.de
E-Books	Bibliothekskatalog	Nutzung von E-Books: Erste Schritte	ist@hft-stuttgart.de
- Bibliotheksausweis - Print Medien ausleihen		Hinweise zur Bibliotheksnutzung	bibliothek@hft-stuttgart.de
- Print Medien vormerken - Anschaffungswünsche mitteilen	Bibliothekskatalog		bibliothek@hft-stuttgart.de

• Ausleihen zeigen und verlängern • Merklisten verwalten • Gebührenkonto überprüfen	Bibliothekskonto	Anleitung Bibliothekskonto	bibliothek@hft-stuttgart.de
• Recherche-Datenbanken	Datenbank Infosystem (DBIS)	Recherchetipps: Alle Datenbanken Recherche in einzelnen Datenbanken	ist@hft-stuttgart.de
• DIN-Normen	Nautos	Nautos Zugang	ist@hft-stuttgart.de
• E-Journals	EZB - Elektronische Zeitschriften Datenbank	E-Journals	ist@hft-stuttgart.de
• Lern-Videos	Bibliothekskatalog	Lernvideos-LinkedIn	ist@hft-stuttgart.de
• Statistiken	Statista	Statista Zugang	ist@hft-stuttgart.de

Links for your study start

Function	Link
Study organization / Student department	https://www.hft-stuttgart.com/studies/while-you-study/study-organisation
Info about the study start	https://www.hft-stuttgart.com/studies/application/start-of-studies
Math bridge course	https://www.hft-stuttgart.com/studies/math-refresher
Preparation week	https://www.hft-stuttgart.com/studies/orientation-week
Online language courses	https://register.speexx.com/hft-vespa-verbund/de https://portal.speexx.com/login
Additional university offers	https://www.hft-stuttgart.com/studies/while-you-study/rund-ums-studium